

Minutes of Shepherds Hill allotments site committee meeting;
Tuesday 28th June 2016; 8.15pm

1. Present

Gary Sycamore, Rachel Allison, Nick Finley, Kathy Riddle, Jill Russell, Esther Coles, Richard Gledhill

2. Apologies

Lianne, Les, Tracey

3. Minutes of last meeting

Agreed

4. Matters arising

Rubbish Amnesty suggested to help less able-bodied, requests for plot neighbours assistance to be communicated by notice and via website

5. Revision/amendments to election process

Candidates info to be on Website. Suggestion to have a "Meet the Candidates Day" outside trading shed or committee to vote for candidates roles. Kathy, Les and Esther to continue to investigate, to circulate ideas and have suggestions agreed by next meeting as it is the last before the AGM.

6. Treasurer's Progress Update

Rachel and Kathy met with Alex, now only one bank account and name has been changed to Shepherd's Hill Allotment Association. Nick has arranged insurance with RHS / NFU and folders given to Rachel and Esther. Generator purchased by Nick, Plant sale raised £958.55. Committee agreed to donate £450 to the Harington Scheme. Nick gave Rachel a tax letter to give to TSB.

7. Site Maintenance Report

Bruno absent. Still underway. Nick standing down from site maintenance committee. Schedule of work for Montenotte Rd track needs to be established. Thanks to Richard for work on water supply. Tank on #94 has sunk too far down and needs to be removed. Cost £40 approx. Gary and Nick offered slabs. Work continuing on tanks. Drainage at Wood Vale needs to be looked at and costs evaluated (Richard, Gary and Nick (costs)), Tree work to be discussed with Dick Tomlinson at next site inspection (Rachel). Gary and Richard to discuss schedule of repairs with Bruno.

8. Allotment Steering Report

Wolves Lane has produced a schedule of who does what (council/site) for discussion. Form completed by committee for discussion at next Forum meeting. Form attached.

Next Allotment Forum 9th July, Steering Group meeting 19th July.

9. Site communications

Committee agreed to forward all communications to all ploholders and advise of any new updates on website (Rachel, Jill). Hard copies will be put in trading shed (Rachel)

74 people signed up to website, Committee to re-promote website and re-send log-in numbers (Jill, Charlie)

Ploholders to be encouraged to look in the "Give and Take" Forum for Late Late plant sale on 23rd July

10. Site secretary's report – waiting list/ lettings/ disputes etc, (Bruno)

Bruno Absent – Rachel said there are around 3 waiting list requests per week

11. Site Secretary's Role

Haringey is renaming 'Duties and responsibilities of the Site Secretary' to 'Duties and responsibilities of the site committee'. The discussion on how this could be divided up between committee members was postponed until the next meeting as Bruno was absent.

12. Site Inspection (Rachel)

4 x NCN's have been issued by Haringey. Richard, Esther, Gary and Rachel agreed to help with next inspection (July)

13. Subletting / Squatters

Rachel to find more information from other sites at steering group as to how they handle these matters.

14. AOB

i. Big thanks to Annie and helpers for Plant Sale. Record proceeds and £450 of proceeds to go to Harrington Scheme

ii. Alleged theft of fence posts. Committee agreed that materials appeared discarded. Also there was no label on pile. Rachel to write to council to confirm no action should be taken and also to speak to ploholder concerned.

iii. Site policy for materials stored off tenant's own plot (e.g. manure, scaff boards, etc) to be discussed and agreed at next meeting. Rachel to ask at Forum what other sites do.

iv. Suggestion by David Phelps for communal plot and shed for elderly ploholders discussed but not agreed as presently 80C is used as communal plot. Agreed we should make more use of it and have community tea party, possibly one Sunday in August.

Communal shed to be discussed at future meeting. Esther to communicate to David.

v. Plot for Bees agreed, Esther, Lynn and Fiona to proceed.

15. **Chairs Items**

None

Dates of next meetings

Tues 4th Oct

AGM Tues 22nd Nov

Meeting venues:

Victoria Stakes .