

## SHSC Meeting 19.09.2017 Minutes

1. **Apologies:** Les Garner
2. **Minutes of last meeting:** agreed
3. **Matters arising:** maintenance:- Annie to put out email for Bodpave working party Thursday 28<sup>th</sup> September, meet 11.00 Wood Vale car park.  
Boundary fence: ask tenants with boundary plots to report on state of their boundary.  
Water leaks: Annie, Nick and Richard G to do survey of water tanks/pipes 7<sup>th</sup> October.
4. **Treasurer's report:** tree felling £2340, Nick's expenses for materials for Trading shed repairs plus pole saw part £58.46.  
Bank balance currently ~ £6125. We still haven't had this year's council grant and didn't get one for 2015.  
Nick was thanked for his report
5. **Site inspections:** as a result of restricted Allotment Officer support a smaller number of plots were inspected and NCNs issued this time. More than ten NCNs were issued.
6. **Report on recent tree work:** although we had an objection to the removal of the trees on plots 10a & 10d the response to the tree removal has generally been positive. We have been asked about residual tree roots. Nick has bought a tool which helps to remove tree roots. For future reference, the stump grinder is a large machine on a tracked base which has to be moved on a level surface.
7. **Waiting list:** there are well over 200 people on the waiting list. There are fewer people joining this year than last.
8. **Changes/amendments to Constitution following disbanding of CHADAHS:**  
Trading shed: in future, as with all other expenditure, orders will have to be agreed with the site Treasurer before being placed. The site will have to take over the accounts for the shed.  
Show: Ally Pally site made no amendments to its Constitution regarding the show at their Summer AGM and their Chair is not inclined to commit their committee to involvement in a joint show with Shepherd's Hill. The new venue proposed for this year was smaller and would have meant changes to the show format. In view of these points, the Committee agreed to make the future of a show an item on the AGM agenda.  
We also agreed that we would need a specific 'events' person on the committee.
9. **Future works:** Bodpave: a date has been fixed to continue laying Bodpave along the track to the chicken coop.  
Fencing/boundary work: this will be organised either in-house or by getting in outside contractors once we know where repairs are needed.  
Shoring up the path from the Trading shed: this is not urgent and will be looked at when the water survey has been done.
10. **Preparation of plots for re-letting:** Probationers are expected to deal with vegetation themselves but in some circumstances a plot may be so overgrown that it would be unreasonable to expect this to be done by one person, especially in view of the summer bonfire ban. We will decide on a case-by-case basis where we will pay to get a plot into a re-lettable condition.
11. **AGM:** the provisional date and venue are 15<sup>th</sup> November at The Victoria Stakes. Papers will be sent out at least 3 weeks in advance.

We agreed to continue with last year's change and elect a Committee with a treasurer and Secretary which then divides up the tasks.

After this year we have a better idea of the amount of work involved, especially for the Council contact person, which we had underestimated. Annie and Kathy will go through the Roles and Responsibilities of the Site Committee to improve the allocation of tasks.

- 12. AOB:** For those who contributed to the Memorial shrub border for Ena Duffey there will be a ceremony at Waterlow Park on Tuesday 3<sup>rd</sup> October at 12.30. Numbers at Gary's 'Not the 2017 Show' barbecue were disappointing but we all enjoyed it. The mini-raffle and Tombola raised £123 for the Harington Scheme.
- 13. Next meeting:** AGM, 15<sup>th</sup> November.

Kathy Riddle  
26<sup>th</sup> September 2017