

Shepherd's Hill Allotments Association Committee Meeting Minutes 03/09/2018		
	Present; Annie Griffiths, Julie Yogasundram (chair), Lynn Malloy (minutes), Trevor Wyatt, Juliet Mann, Gary Sycamore, Esther Coles Apologies: Julia Grant, Ian Potts	
1.	<u>Minutes of last meeting (July).</u> Agreed	
2.	<u>Matters arising</u> Outstanding maintenance; level surface of recently shored up path. Trading Shed repairs. JY to discuss with IP Mailchimp; AG to follow up outstanding update issues in next month	JY. IP AG
	AGENDA	Action
3.	<u>Site inspections</u> JY to open up discussion with Alex Fraser, Haringey Arboriculture and Allotments Manager. Discussed site committee contacting tenants who appear to have abandoned their plot. <u>Five plots currently identified. EC., AG., JY. to contact.</u> To draft process & circulate to committee To draft a site committee process for the waiting list and deferred list & circulate to committee	JY LM LM
4.	<u>Trading Shed</u> Two more deliveries before end of the year. LM and JG to prepare half year accounts for the Trading Shed & short report for the AGM	LM. JG
5.	<u>Maintenance</u> To carry out annual review of maintenance at next committee meeting. All committee members to identify maintenance issues they are aware of and forward to IP before next meeting	IP. GS ALL
7.	<u>Probationers and lettings</u> In the last month there have been two new lettings to successful probationers and two new probationers	
8.	<u>Feedback from the Haringey Allotment Forum</u>	

	No Forum last month.	
9.	<p><u>Future Plans</u></p> <p>Plot 15; based on consultation results, options to be presented at event on 22/09/2018. A survey of the plot has been completed. Firmer plan to be presented at the AGM</p> <p>Plot 83; on hold</p> <p>Harvest Lunch 22/09/2018; use this event to launch 'friends of plot 15' who will take this project forward EC to forward ideas from the Kings Cross Skip Garden JY coordinating poster & volunteers for the day JY to extend invite to Ally Pally allotment site EC to contact TG regards refreshment stall</p>	<p>IP</p> <p>IP. JY</p> <p>EC</p> <p>JY</p> <p>JY</p> <p>EC</p>
10.	<p><u>Finance matters</u></p> <p>NF is preparing site finance report. Finance report for 2017-18, formal approval outstanding. Plant sales proceeds – 50% to Harington Scheme.</p>	NF
11.	<p><u>AOB</u></p> <p>Posters for notice boards – suggestion that these be A5 maximum size To discuss Nov 5th event at next meeting Outstanding joint tenancy applications – are with Haringey Council Bags of stuff left at WoodVale gate for over two weeks; next site email to ask person responsible to move asap. AG to contact the Victoria Stakes to check availability in November for the AGM</p>	AG
11.	<p><u>Date of next meeting</u></p> <p>12/10/2018 3.00-5.00 JY kindly hosting.</p>	