

Shepherd's Hill Allotment Association Committee Meeting Minutes 22nd January 2019		
	Present; Julie Yogasundram (chair), Juliet Mann, Ian Potts, Gary Sycamore, Julia Grant Annie Griffiths, Jill Russell Apologies, Lynn Malloy, Trevor Wyatt, Nick Finlay	
	Note of decisions on Pre meet on Plot 15 Agreed: To submit a single planning application for both shed and toilet as this minimises the cost of the application To re-orientate the social shed so that it faces up the slope. To include some solar panels to shed if possible. To proceed with landscaping the rest of plot 15. Ian to draft a brief for the project to be circulated to all (committee and subcommittee) To continue to invite comment and involvement on the project. To develop the application for funding. Although ground works can probably be covered by the sum currently set aside no ground work will be undertaken until funding is available for the whole project.	
1.	<u>Minutes of last meeting.</u> Accuracy Lynn to be added to apologies. Under matters arising: Should read 'the three procedures' (not tree procedures!)	JY
2.	<u>Matters arising</u> In section 'Allocation of roles' we agreed to make the following change from 'Site inspections to 'Preparing for site inspections: Whole committee'. All to send any minor comments (typos etc.) on draft procedures (circulated with agenda) to Julie by Sunday 27 th January. Bar minor corrections, these were approved by the committee. We will come back to the issue of whether we make them publicly available at a later date.	JY All JY
3.	<u>Site inspections</u> Julie to try and get date for first inspection from Emi	JY
4.	<u>Keys</u> Julia will get some keys from Bishops; we agreed to sell them to tenants for £5.00. If people return the key when they give up their tenancy then the £5.00 will be returned.	JG
5.	<u>Maintenance</u> Ian circulated a map showing the state of the perimeter fencing of	1

	<p>the whole site, indicating where it is OK, where it needs some and where it needs urgent attention. The map is a summary page from a 22 page report Ian has produced.</p> <p>The committee thanked Ian for his brilliant work on this. We agreed to send the whole report to Emi and will ask him whether he can provide financial assistance.</p> <p>Ian will get quotes for new fencing from 3 contractors.</p> <p>Julie to talk to Geraldine, the owner of 2A and 2B Priory Gardens and the Friends of Queens Walk and St Giles Language school to ask if they will consider contributing towards costs. Same for the flats that back on to the site.</p> <p>Will give advance notice in our newsletter of working parties to help clear the ground in preparation for new fencing. Ian and Gary to suggest dates.</p>	<p>IP</p> <p>IP</p> <p>JY</p> <p>IP/GS</p>
4.	<p>Communication Jill and Annie will do the next newsletter together and then Annie will hand this over to Jill.</p> <p>Items for newsletter:</p> <ul style="list-style-type: none"> • Advance notice of working parties as above. • Update on plot 15. • Top soil offer • Plant sale advance notice. • Letter to tenants from Emi Mehmet • Guy Watson article on natural pesticides 	AG/JR
5.	<p>Probationers and lettings Juliet reported that there are 4 plots available for letting, and one more that has had an NCN issued and will become available after Haringey have issued notice.</p> <p>Anil has offered to help Annie with the spreadsheet recording waiting list, lettings etc. Once they've got this sorted, we'll add some summary statistics on the website (as agreed at the last meeting) about numbers on the waiting list and numbers of plots let last year to make this as transparent as possible.</p>	AG
6.	<p>Future Plans</p> <p>Summer outing See separate sheet on this circulated with the agenda.</p> <p>The committee agreed that an outing to Great Dixter on Sunday 30th June is a great idea. We discussed the potential financial risk and thought it to be only about £100 if we had to cancel, but are pretty confident we'll get plenty of bookings.</p>	

	<p>Will send out announcement 14 weeks before (17th March) and will make bookings for coach and Great Dixter 12 weeks before.</p> <p>We agreed to share places with Ally Pally as previously (minus 3 extra for SHA for organisers).</p> <p>Lianne has offered to make some posters to advertise.</p> <p>Potato day This is on the 17th Feb. Annie will do refreshments and rather than charging we will have a donation tin as this worked well at the Harvest Fair.</p> <p>Plant sale The date is 12th May 2.00pm. Will put in newsletter and remind everyone to start off seeds. Will discuss and agree about the contribution to the Harrington Scheme at next meeting. Three things to agree on: Do we split the money we make? What's the proportion? Which charity?</p> <p>Working parties to clear boundary areas from March. Dates to be agreed</p> <p>Summer solstice party on Gary's plot</p> <p>Harvest fair was thought to be a great success and we agreed in principle to hold this again.</p>	JM/JG
7.	<p><u>Finance</u> Esther and Peter Campbell to be removed from signatures at bank. This means we have four people on the account: Lynn, Julia, Julie and Nick.</p>	JG
8.	<p><u>Feedback from allotment forum</u> Emi confirmed that there will be site inspections in April. Letters have been sent to all tenants to check contact details (remind tenants via newsletter to get in touch with Emi if they haven't received one). Issue of co-workers and co-tenants was discussed. Applications for co-workers and co-tenants will be brought to next meeting.</p>	AG/ JM
9.	<p><u>AOB</u> Juliet raised the issue of the CHADHAS cups. Where are they all? Some are in Julie's attic! Juliet will try and round them up.</p>	JM
11.	<p><u>Date of next meeting</u> Tuesday 26th February 2pm at Julie's house.</p>	

For committee only

Lynn has decided to move to co-opted status on the committee. She (and Nick) will be recorded under apologies. Julie will write to Lynn to confirm.