

<b>Shepherd's Hill Allotment Association Committee Meeting Minutes 30<sup>th</sup> August 2019</b>		
	<p><b>Present;</b> Juliet Mann, Ian Potts, Julia Grant, Annie Griffiths, Jill Russell, Julie Yogasandram, Trevor Wyatt.</p> <p><b>Apologies</b> Nick Finlay, Gary Sycamore.</p>	
1.	<p><b><u>Minutes of last meeting</u></b></p> <p>Points of accuracy</p> <p>Under matters arising, should have said 48A has now been let (not 48B)</p> <p>Under site inspections, should read 3 more terminations (not 2)</p>	
2.	<p><b><u>Matters arising</u></b></p> <p>We discussed an email to the committee concerning the boundary changes to 48A and B. Julie to draft a response, clarifying the committee's procedure in making this change.</p> <p>Given the full agenda it was agreed to carry over the item about co-workers.</p>	JY
3.	<p><b><u>Site inspections</u></b></p> <p>Emi has indicated there will be an inspection in September but nothing has been confirmed as yet.</p>	
4.	<p><b><u>Trading shed</u></b></p> <p>Lynn has stepped down as Trading Shed Manager and thus also from the Committee. Julie to write to thank Lynn for all her hard work over the years. We were delighted to hear that someone has expressed interest in taking over Lynn's role and she and Lynn have arranged to meet. It was agreed that the Trading Shed Manager will be invited to be a co-opted member of the committee.</p> <p>We also have an expression of interest in taking on Julia's job of Trading Shed Coordinator and they are going to talk further. Julia has kindly offered to carry on in her role until the AGM.</p>	LM  JG
5.	<p><b><u>Maintenance</u></b></p> <p>Next working party (8<sup>th</sup> September) will focus on fence repairs.</p>	

6.	<p><b><u>Communication</u></b></p> <p>Items for the next newsletter:</p> <ul style="list-style-type: none"> <li>• One found blue shirt</li> <li>• Date of next working party</li> <li>• Reminder about numbering of plots</li> <li>• Update on Plot 15</li> </ul> <p>We discussed a request from Bruno to put a piece in the newsletter about a manure run he is planning this month and offering to all tenants. A range of opinions were expressed on this and the majority view was that advertising plastic-free manure was an appropriate item for the site newsletter. Some concern was expressed about using the newsletter to advertise a commercial service. The committee agreed to it this year.</p>	JR
7.	<p><b><u>Probationers and lettings</u></b></p> <p>Two plots will shortly be available to let.</p>	
8.	<p><b><u>Future Plans</u></b></p> <p><u>Plot 15</u></p> <p>Ian has done a great deal of work getting quotes and working out costs for various options in order to keep the total costs down.</p> <p>The options are for us a) to pay for a builder to put the concrete slab down and then for a prefab building to be erected on site; b) for us to build the concrete slab ourselves with a volunteer workforce, bringing in a mini-digger driver as required, and then to have a prefab building put on that or c) to do both the slab and a self-build version ourselves, again with a volunteer workforce.</p> <p>The problem with (a) is that the costs are currently coming out at more than the £15K we originally estimated and have budgeted for (at over £20K) and the problem with (b) and (c) is that they are going to require considerable input from a volunteer workforce.</p> <p>The next step is for Ian to prepare a realistic timetable for doing the concrete slab base ourselves. This will either be this autumn or next spring, depending on his other commitments. We agreed to take an incremental approach, starting with Phase 1 (slab) before making any further decisions about Phase 2 (how the building will be constructed). Plot 15 will be an important item for discussion at the AGM in November.</p>	IP

	<p><u>Other events</u></p> <p>Annie suggested a preserves and seed swapping event some time before Christmas. We thought this might take place on a Sunday when the Trading Shed is open.</p>	
9.	<p><b><u>Finance</u></b></p> <p>No report.</p>	
10.	<p><b><u>Feedback from allotment forum</u></b></p> <p>No report.</p>	
11.	<p><b><u>AOB</u></b></p> <p>Juliet suggested a possible fundraising project – a new SHA cookbook. She will talk to Leanne and offered to take a lead on developing this. Jill also expressed interest in helping.</p>	JM/JR
12.	<p><b><u>Date of next meeting</u></b></p> <p>Monday 23<sup>rd</sup> September at 3.00pm at Annie's.</p>	