

Shepherd's Hill Allotment Association Committee Meeting Minutes 29th September 2020 on Zoom		
	<p>Present; Juliet Mann, Annie Griffiths, Jill Russell, Julie Yogasandram, Ian Potts.</p> <p>Apologies Nick Finlay, Gary Sycamore, Trevor Wyatt.</p>	
1.	<p><u>Minutes of last meeting: accuracy</u></p> <p>Approved, no amendments.</p>	
2.	<p><u>Matters arising</u></p> <p>Julie has been in touch with Alison at Ally Pally to get more information about their change of locks. No reply yet.</p> <p>Julie met with the tenant next to 83b about the dumped rubbish. We agreed to put up a no dumping notice and arrange for the rubbish to be removed/burned. Ian will put up the sign. More rubbish has since been dumped, Juliet will check whether Bruno knows who might be doing this. To burn the rubbish we need to have a controlled fire as some of the wood is very near to the next plot. Annie, Juliet and Jill will meet on the plot to have a look this Sunday at 12.00 and agree a plan.</p>	<p>JY</p> <p>JM</p> <p>JM/JR/AG</p>
	<p><u>Follow up from fire</u></p> <p>Annie will ask Colin who lives in Montenotte Road if he is happy to have some committee members' numbers in case of an emergency.</p> <p>Annie will contact the fire safety officer at Hornsey station to see if they might come and give us any additional advice e.g. a list of flammables that people might be storing in their sheds.</p> <p>Ian checked the bottom fence adjoining the field and could see a couple of places where people could be coming over. Julie will write to Alex Fraser and Emi to inform them of the fire and ask whether the Council would consider painting the fence there with anti-climbing paint.</p> <p>Julie has been in touch with the RHS Insurance and it looks hopeful that we have some cover for the burnt sheds and equipment. The tenants concerned are preparing the necessary information to send to Julie. We need to check how this claim will affect our premium in future years.</p> <p>We should consider increasing the amount of cover next year as currently there is a £5000 limit, which would not cover the cost of rebuilding the Barn.</p> <p>Julie has obtained a copy of our liability insurance from Nick and we</p>	<p>AG</p> <p>AG</p> <p>JY</p> <p>JY</p> <p>JY</p>

	need to put this up in the trading shed.	JY
3.	<p><u>Site inspections</u></p> <p>There are no site inspections planned for 2020.</p> <p>We agreed to send a reminder in a site email for people to be thinking about ensuring their plots are not at risk when a site inspection does next occur. Also a reminder that if they are considering giving up their plot then to avoid paying 2021 rent they need to do this by 1st December. And if anyone is struggling to look after their plot they should get in touch at info@</p>	
4.	<p><u>The Barn and landscaping</u></p> <p>Annie reported that she and Andrew have put 24 barrows of manure on the upper part of plot 15 (Annie's generous donation to the Barn project).</p> <p>Fee Godfrey has offered to give some advice on planting. Annie and Andrew will meet with her.</p> <p>Ian circulated updated costs for finishing the internal work in the Barn. We agreed that at this stage we do not have the funds for the kitchen or solar lighting, but will go ahead with the rest, including the wood burning stove (which needs to comply with regulations coming in in 2022). Ian is meeting with a stove expert to get further advice.</p> <p>Ian will continue to work on completing the interior in a covid safe way (only one or two volunteers to help at a time). We will ask for volunteers in the site newsletter.</p>	AG IP IP
5.	<p><u>Trading Shed</u></p> <p>Potatoes have been ordered and a potato day is planned for February.</p> <p>Jill will look at idea of getting a card reader for cashless payments.</p> <p>We will need a trading shed report for the AGM.</p>	JR AG
6.	<p><u>Maintenance</u></p> <p>Thanks to Ian for fixing the lock on the trading shed door.</p> <p>See matters arising about clearing the rubbish on 83b.</p>	
7.	<p><u>Communication</u></p> <p>We will put information up on the website about opening the waiting list on 3rd January 2021.</p>	JR/CS

	<p>Advanced Notice: On Sunday 3rd January 2021 we will open the waiting list for a limited period. The number of people we accept will be very limited, based on the number of plots we've let in the previous year. From 3rd January 2021 you can write to info@shepherdshillallotments.co.uk to request your name be added to the waiting list. Note: we will NOT consider requests received before the 3rd January 2021.</p> <p>We also need to amend the auto-message on info@ to indicate that we've updated the website with information on the when the waiting list will be open.</p> <p><u>For next newsletter:</u></p> <ul style="list-style-type: none"> • Reminders about bonfires • Message about getting plots ready for site inspections • Trading shed update • Barn update (including JustGiving update) and call out for volunteers • AGM and call out for committee members 	<p>JR/CS</p> <p>JR</p>
8.	<p><u>Probationers and lettings</u></p> <p>We had two probationers, now fully signed up. No other plots to let at the moment. One will be coming up in January.</p>	
9.	<p><u>Future Plans</u></p> <p><u>AGM</u> Under COVID restrictions we are currently unable to hold an AGM with people attending in person, and we discussed the options of postponing to next year or holding it on Zoom. We need to have 20 participants for it to be quorate and give 21 days' notice of the meeting.</p> <p>We agreed to plan to hold it on Zoom in November, with a short business meeting and to try and get an interesting speaker to attract a good audience. Jill and Julie to look up possible speakers, through RHS and elsewhere.</p> <p><u>Winter warmer</u> Will discuss details at next meeting, once we're clearer as to what COVID restrictions might be.</p>	<p>JR/JY</p>
10.	<p><u>Finance</u></p> <p>To date the JustGiving appeal has raised £3372.20 (paid in to SHA account) + £40 (still in JustGiving account) + £105 (JustGiving fees). So a total of £3517.20 hitting our target of £3500.</p> <p>We will leave the JustGiving account open for now, as we may want to use it later in the year, if we're unable to have a Winter Warmer on site.</p>	

11.	<u>Allotment Forum</u> There have been no meetings.	
12.	<u>AOB</u> None.	
13.	<u>Date of next meeting</u> 2.00 Tuesday 27 th October, Ian to chair. Venue or Zoom to be decided nearer the time.	