

| <b>Shepherd's Hill Allotment Association<br/>           Committee Meeting Minutes<br/>           27<sup>th</sup> October 2020 on Zoom</b> |   |       |
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|   | <p><b>Present;</b> Juliet Mann, Annie Griffiths, Jill Russell, Julie Yogasandram, Ian Potts, Trevor Wyatt.</p> <p><b>Apologies</b> Nick Finlay, Gary Sycamore</p>   |       |
| 1.  | <p><b><u>Minutes of last meeting: accuracy</u></b></p> <p>Approved, no amendments.</p>  |       |
| 2.  | <p><b><u>Matters arising</u></b></p> <p>Julie shared an email from Ally Pally in response to us asking about their change of locks and keys. We noted the information with interest, but agreed that given Covid restrictions etc. now is not the time to be planning such a change. It'll be interesting to monitor how their new system works over time.</p> <p>Annie and Bruno had a fire on plot 83b to burn a lot of the wooden material that had been dumped there. There's still a small amount of rubbish that couldn't be burnt and Bruno agreed to take to the dump next time he has an appointment there. We'll advertise for tenants to help themselves to the pile of logs/roundels.</p> <p>Colin in Montenotte Rd is happy to have Committee numbers in case of an emergency.</p> <p>Annie circulated a reply she'd received from the LFB fire officer.</p> <p>Julie has submitted a claim to our RHS insurance for the two sheds affected by the fire. No response yet.</p> <p>We checked with Haringey about using anti-climb paint on the perimeter fencing, and have now applied some. We'll add some to the top of the wood vale gate. We'll warn tenants to be careful not to touch it. And to let us know if there's a vulnerable spot on their plot that would benefit from the paint.</p> <p>Jill reported on her researches about getting a card reader. She'll draft something for Annie to circulate to trading shed volunteers to canvass their opinion.</p> | JR/AG |
| 3.  | <p><b><u>Site inspections</u></b></p> <p>There seems to have been some positive response to the piece in the</p>  |       |

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|    | last newsletter about getting plots in order for the next site inspection.   |              |
| 4. | <p><b><u>The Barn and landscaping</u></b></p> <p>Covid restrictions mean that Ian has been working solo in the Barn, painting the plaster board. Further work will have to wait until we're allowed to have more people working together inside.</p> <p>Ian has made contact with a wood burning company in High Wycombe and is planning a visit to get advice from them.</p> <p>Annie is coordinating the landscaping side of Plot 15. We agreed that the plot should be solely for community use, rather than an individual or group of individuals cultivating an area of it.</p> <p>The finances for the Barn are looking relatively healthy – the treasurer report shows that, as budgeted, we have £2,500 left to finish off the inside of the barn.</p> | IP<br><br>AG |
| 5. | <p><b><u>Trading Shed</u></b></p> <p>Liz is planning on putting in another big order as there's a worry that in the case of a second lockdown it will affect supplies.</p> <p>Ian is going to have a go at filling the crack in the shed floor.</p>  |              |
| 6. | <p><b><u>Maintenance</u></b></p> <p>When the weather indicates it's time to turn the water off and drain down the pipes, Ian will involve Elliot Hodges, who volunteered to take over this job.</p>  | IP           |
| 7. | <p><b><u>Communication</u></b></p> <p>For the next newsletter:</p> <ul style="list-style-type: none"> <li>• Details of AGM</li> <li>• Anti-climb paint</li> <li>• Advertise logs/roundels on 83b</li> <li>• Jo Sheehan's request for food and clothes for North London food bank</li> <li>• Correction about date of Potato Day</li> </ul>   | JR           |
| 8. | <p><b><u>Probationers and lettings</u></b></p> <p>Nothing to report.</p>   |              |
| 9. | <p><b><u>Future Plans</u></b></p> <p><u>AGM</u><br/>We agreed to ask Esther and Lynn if they'd give a talk after the business</p>  | JR/JY        |

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|     | <p>part of the AGM on bees. We will confirm a date once we've checked availability with them.</p> <p>We need to have 20 participants for the AGM to be quorate and give 21 days' notice of the meeting by email and notices on the site.</p> <p>Nomination forms to stand for the committee to be posted on website. They need to be returned 3 days before the AGM.</p> <p>Ian suggested that a few people from the building team might be persuaded to stand.... David plot 114...? Jo Sheehan has agreed to take over the Treasurer role from Nick, as a co-opted member. Julie will liaise with her.</p> <p>Julie will prepare annual report. Annual report and Treasurers report to be posted on website.</p> <p><u>Winter warmer</u><br/>Unable to hold this with Covid restrictions and we proposed that Annie would sell produce when the trading shed was open in November and December. POST MEETING NOTE: now postponed because of lockdown.</p> | <p>JY<br/>All</p> <p>JY</p> <p>JY</p> |
| 10. | <p><b><u>Finance</u></b></p> <p>Draft Treasurer's report circulated.</p>  |                                       |
| 11. | <p><b><u>Allotment Forum</u></b></p> <p>There have been no meetings.</p>  |                                       |
| 12. | <p><b><u>AOB</u></b></p> <p>Jo Sheehan and Richard Rogers have kindly donated some wicker chairs for the Barn.</p>  |                                       |
| 13. | <p><b><u>Date of next meeting</u></b></p> <p>2.00pm Monday 16<sup>th</sup> Nov. Julie to chair.</p>   |                                       |