

Shepherd's Hill Allotment Association Committee Meeting Minutes 12th December 2020 on Zoom		
	<p>Present; Juliet Mann, Annie Griffiths, Jill Russell, Julie Yogasandram, Ian Potts, Amy Gardiner-Gibson, Stephen Cushnir, Garry Doyland, Jo Sheehan,</p> <p>Apologies Trevor Wyatt</p>	
1.	<p><u>Minutes of last meeting: accuracy</u></p> <p>Approved.</p>	
2.	<p><u>Matters arising</u></p> <p>Julie has been in touch with Haringey's nature conservation officer about guidance on the safety of burning previously treated old shed and fencing panels. Parks are reviewing guidance at present, and will keep us posted.</p> <p>Julie has taken some photos of 83b to send to the nature conservation officer for advice on whether we might use this plot as an area for developing biodiversity habitat.</p> <p>Julie will write to ?Greg about the chicken plot to progress our decision to let this plot.</p>	<p>JY</p> <p>JY</p>
3.	<p><u>Committee code of conduct</u></p> <p>Julie had circulated a draft code of conduct, which was approved by the Committee. We will put this in the Committee-only section of the website (see below).</p>	JR/CS
4.	<p><u>Devolved management schedule of responsibilities</u></p> <p>We went through the list of association responsibilities, agreeing allocation of tasks among committee members. We added additional tasks: managing the Barn and activities held there (a sub-committee will report back to the committee on this); developing the Plot 15 garden; food waste issues, and making best use of our RHS membership. We will upload this document with names attached to the Committee-only section of the website. Charlie to give committee members details of login details.</p>	<p>All</p> <p>JR/CS</p>
5.	<p><u>Site inspections</u></p> <p>Still no news from Haringey but hoping these will start again in</p>	

	term tasks etc. We should bear in mind that there is a surplus in our maintenance account, so if needs be we could bring in contractors for some of the work.	
8.	<p><u>Communication</u></p> <p>Newsletter items:</p> <ul style="list-style-type: none"> • Seasons greetings • Reminder about shed closure over Xmas and New Year • Apologies about seaweed extract price error • Request for a second hand phone • Thanks for food bank donations <p>Jill and Julie and Charlie have tidied up and updated the website.</p>	JR
9.	<p><u>Probationers and lettings</u></p> <p>From 1st January there are 4 plots to show prospective tenants.</p>	
10.	<p><u>Future Plans</u></p> <p>Ian has taken delivery of the stove. We now have to wait for covid restrictions to lift before we can move forward with completing the work on the Barn.</p> <p>And once covid restrictions permit, those committee members who have volunteered to manage use of the Barn will meet to discuss possible plans for 2021.</p>	IP JY/JR/SC/AGG
11.	<p><u>Finance</u></p> <p>Jo reported that the plan is to move our bank account away from TSB, as we have had lots of problems with TSB.</p> <p>Julie reported that our insurance through RHS has settled the claim for the shed that was burnt down last month, the second claim in 3 months. She noted that we only have £5,000 cover for sheds, which would be insufficient for covering the Barn. The committee agreed to increase cover to £40K.</p> <p>Julie has discovered that our RHS affiliation means that we can purchase some garden entry cards to use at any of the RHS gardens, with 30% discount on entry. They cost £10 each (max 3). It was proposed that we could make a modest charge to tenants who wish to borrow the card, plus a deposit to ensure return of the card. Everyone agreed this sounded a good scheme and we will buy some cards.</p>	JS JS/JY JY
12.	<u>Allotment Forum</u>	

	No meetings have been held.	
13.	<p><u>AOB</u></p> <p>Annie reported that she'd had a good response to the request for plants for Plot 15. In the new year we will put out a request for people to help with weeding and getting the area ready for planting.</p> <p>We picked up on the ideas about addressing food waste that had been brought up at the AGM. Amy had various good suggestions and offered to lead on this.</p>	<p>AG</p> <p>AGG</p>
14.	<p><u>Date of next meeting</u></p> <p>Monday 1st Feb at 7.00pm. Garry to chair.</p>	