

Shepherd's Hill Allotment Association Committee Meeting Minutes DRAFT 14th April 2021 on Zoom		
	Present; Juliet Mann, Annie Griffiths, Jill Russell, Julie Yogasandram, Stephen Cushnir, Garry Doyland, Jo Sheehan, Trevor Wyatt, Amy Gardiner-Gibson, Ian Potts	
1.	<u>Minutes of last meeting: accuracy</u> Approved.	
2.	<u>Matters arising</u> The chicken plot - Nick has talked to Greg and has started to do some repairs to the coop. Next step is for Julie and Ian to talk to Greg. Julie will talk to Ally Pally about how their new key system is working.	JY/IP JY
3.	<u>Site inspections</u> Still no date from Haringey for when these will re-start.	
4.	<u>Barn</u> The committee congratulated Ian on the progress with the Barn (the wood burning stove is now in, and the ceiling insulated and painted). Annie was also congratulated for all her work on the landscaping and planting of the outside area. Annie proposed a system for inviting tenants to take responsibility for maintenance of the communal garden for a month at a time. People could offer in pairs or could be paired up, which might be a nice way of getting to know other people. The next jobs for the Barn are painting the floor, installing the kitchen, and plumbing. Outside there are paving stones to lay under the veranda area. Ian circulated some costings for the kitchen. We agreed the kitchen should be kept basic and for us to see how it gets used initially. Ian will send costings for outstanding work to Jo.	IP
	All being well, we will aim for a June grand opening (see future plans).	

5.	<p><u>Trading Shed</u></p> <p>The next big delivery is due on 30th April.</p> <p>Annie and Liz have made a decision to only buy peat free compost (except John Innes).</p> <p>From this Sunday the trading shed will be open for one hour 11-12 and we will start trialling the card reader. Jill and Annie to send instructions on using it to trading shed volunteers.</p>	JR/AG
6.	<p><u>Maintenance</u></p> <p>Ian and Garry are continuing to work with tenants where there are identified weaknesses in the perimeter fencing. The blackthorn saplings provided by Haringey have been planted in vulnerable spots.</p> <p>We continue to have reports of partying in various sheds. Ian will put cameras up again in Andy and Nadia's shed and Stephen's, both of which have been regularly used.</p> <p>We will mention in the next newsletter that if tenants become aware of intruders when they're on site, it's a good policy to have some way of attracting the attention of others, such as a mobile phone alarm app or a whistle. And if necessary, to call the police. Jill wondered if this advice should perhaps be part of broader health and safety guidance – she will have a look to see what other sites have.</p> <p>Jo reminded the committee that we need to keep a comprehensive schedule of the work we are doing to make the site as secure as possible (e.g. date, fencing/paint used, location/plot no. etc.) so we have this to show insurers if ever needed.</p> <p>We will restart the Sunday working parties, with the first one on Sunday 25th April.</p> <p>The committee thanked Amy for her work repairing the trading shed wheelbarrows.</p>	IP JR IP/GD
7.	<p><u>Communication</u></p> <ul style="list-style-type: none"> • Next maintenance working party date. • Update on security issues and a reminder to report all instances of intruders to the committee • Details of plant sales • Update on the Barn and Plot 15 and grand opening • Give and Take – how to advertise items 	JR

	Annie offered to put hard copies of site newsletters on the notice boards.	AG
6.	<u>Probationers and lettings</u> All 5 probationers are being signed up. We have no more plots available.	
	<u>Future plans</u> Annie will organise another set of mini plant sales as last year. Details in site newsletter, together with asking sellers to send in details of produce for sale. We set a date of the 27 th June 3.00 – 5.00pm for a Barn grand opening tea party with tea and cakes. Post meeting note: Jane Horrocks has agreed to cut the opening ribbon!	AG
7.	<u>Finance</u> Jo circulated a summary financial report. She noted that we now need to estimate the amount to earmark for the priority maintenance tasks and any outstanding expenditure on the Barn, and then plan for how we want to spend money in the rest of the financial year.	IP/GD/AGG
	<u>AOB</u> Amy mentioned that it would be useful to have some bike stands by the Montenotte Rd gates, she will circulate a link.	AGG
8.	<u>Date of next meeting</u> May 19 th 6.30pm in the Barn. Amy to chair	