

Shepherd's Hill Allotment Association Committee Meeting Minutes August 17th 2021		
	<p>Present; Juliet Mann, Jill Russell, Garry Doyland, Ian Potts, Julie Yogasundram, Annie Griffiths, Jo Sheehan, Amy Gardiner Gibson, Trevor Wyatt.</p> <p>Apologies: Stephen Cushnir.</p>	
1.	<p><u>Minutes of last meeting: accuracy</u></p> <p>One amendment was made under 'site inspections'.</p>	
2.	<p><u>Matters arising</u></p> <p>None</p>	
3.	<p><u>Site inspections</u></p> <p>We will put a reminder/'nudge' in the next newsletter about plot cultivation, and for plot holders to let us know if they are struggling for any reason.</p>	JR
4.	<p><u>Barn and Plot 15 garden</u></p> <p>We had a good response to our request at the Barn Opening for volunteers to do help maintain the communal plot garden. But we still need 20 or so more and will put out a request in the next newsletter.</p> <p>Annie had been to IKEA to finish equipping the kitchen.</p>	
5.	<p><u>Trading Shed</u></p> <p>We agreed to continue to open the Shed for one hour only, with one volunteer working there, as this seems to work well. Annie is usually around nearby if extra help is needed. We will start opening the gate again for the hour, and put up a notice to advertise this.</p>	AG/IP
6.	<p><u>Maintenance</u></p> <p>A small working group made good progress on weeding the herbaceous border by the Montenotte Gate. Thanks to Pat Farrington, Jenny Owen, Garry Doyland and Annie Griffiths.</p> <p>Following last month's meeting, Julie wrote to all tenants along the boundary that the Japanese knotweed survey identified as possibly affected. Haringey have informed us that they will be reviewing the report from the survey w/c 23rd August, so we expect to get a copy from them after that. They have indicated they're happy to come to</p>	

	<p>a meeting to discuss, Julie will suggest they do that after they and we have seen the report.</p> <p>We urgently need to draw up a plan for the various places on the site where there are problems with overhanging trees. Bruno sent an email last month about the proliferation of saplings along the perimeter fence where the site backs onto Shepherds Hill gardens; there is the large oak tree behind the Barn/Plot 16 that needs attention, a sycamore behind 87A (Ian had been in contact with the property agent but they are not prepared to do anything), the trees overhanging the bee plot, and the numerous trees across the plot that exceed the 3 metre height rule.</p> <p>One option is for us to employ Richard, the tree surgeon who provides the woodchip, to undertake the necessary tree work. In the first instance Garry, Ian and Amy will walk around the site and come to the next meeting with a proposed plan.</p> <p>Ian will get a quote for the work needed on the main track from the Montenotte gate.</p> <p>Also Garry and Ian are continuing to investigate the drainage problem that is flooding the Wood Vale track. They are going to use some water dye to see what that shows.</p> <p>Garry is getting more quotes for fencing alongside the track leading up to and alongside the playing field.</p>	<p>JY</p> <p>GD/IP/AGG</p> <p>IP</p> <p>GD/IP</p> <p>GD</p>
7.	<p><u>Communication</u></p> <p><u>Bees</u> We discussed the recent communication with beekeepers on the site. We agreed that Julie will write again to the plot holder who currently has bees on their own plot informing them that because the bees were brought on to the site without permission they should be removed, and start again with applying for permission to keep bees on the site.</p> <p>We reiterated that our policy is that we have a designated communal bee plot on site, and this is where bees should be kept.</p> <p>Separately, we will continue our discussions with the two beekeepers who have hives on the bee plot, to clarify and develop our beekeeping policy and procedures, and to discuss possible improvements to the environment for the bees.</p> <p><u>For the next newsletter:</u></p> <ul style="list-style-type: none"> • Future Barn events 	<p>JY</p> <p>JY/JR</p>

	<ul style="list-style-type: none"> • Volunteers for gardening Plot 15 • Apples for the cider makers • Highgate Horticultural Society autumn show • Reminder/'nudge' about what 75% cultivation and maintaining your plot entails • Reminder about not picking from other tenants' plots • Thanks and reminder about food bank donations 	
6.	<p><u>Probationers and lettings</u></p> <p>We have one plot to be let soon.</p>	
	<p><u>Future plans</u></p> <p>Julie reported that the first coffee morning had been very successful. We agreed to make it a regular event on the second Wednesday of the month (Wed 8th Sep, Wed 13th Oct), and to rename it Café at the Barn.</p> <p>The dates for the next three lunches/discussions are 22nd August, 19th Sep, and 24th October (at which Tessa will run a yoga for gardeners session).</p> <p>Annie to talk to Fiona about her offer to make noodles for one lunch event. [post meeting note: Fiona's offer is to run a cooking workshop on making stir fry noodles using allotment veg. She can't make the autumn Sunday dates so will probably go for a mid-week date. Annie to confirm with Fiona.]</p> <p>We will put up a blackboard outside the Barn where we can advertise the events.</p> <p>The Barn events sub-group had also had the idea of asking tenants if they would like to hold art exhibitions in the Barn, as we are aware of several tenants who are artists, and their work is often allotment/horticultural-related. Jill had had preliminary discussions with one tenant, Sarah Elliot, who would be happy to show her flower pictures. It was suggested that in the spirit of the Barn being a space for learning and sharing, we should ask Sarah if she might incorporate some sort of sharing of her art practice into the showing of her work.</p>	<p>AG</p> <p>AG/IP</p> <p>JR</p>
7.	<p><u>Finance</u></p> <p>Jo tabled a financial update.</p> <p>She reported that she and Jill had had a frustrating, unsuccessful morning attempting to open an account at Barclays.</p> <p>The committee agreed that Joanna Sheehan and Jill Russell be</p>	<p>JS/JR</p>

	<p>authorised to open a bank account with HSBC and to be the signatories to that account.</p> <p>The committee agreed the following resolution:</p> <p>That a bank account or accounts be opened or continued with HSBC UK Bank plc (“the Bank”) and the Bank is authorised to act on instructions provided they have been given by the required number of persons authorised to give such instructions as notified to the Bank either electronically or in writing (or authorised by such persons in accordance with the applicable authorisation requirement(s)).</p> <p>That the Secretary is authorised to supply the Bank, as and when necessary, with lists of all persons who are authorised to give instructions on behalf of the Shepherd’s Hill Allotment Association and that the Bank may rely on such lists.</p> <p>That any debt incurred to the Bank under this mandate shall, in the absence of written agreement by the Bank to the contrary, be repayable on demand.</p> <p>That the Shepherd’s Hill Allotment Association accepts the account(s) and banking relationship with the Bank will be governed by and subject to the Business Banking Terms and Conditions (a copy of which has been provided) as amended from time to time, together with any terms and conditions in respect of specific products and services requested by the Shepherd’s Hill Allotment Association.</p> <p>That these resolutions be communicated to the Bank and remain in force until changed by a resolution passed by the Committee of the Shepherd’s Hill Allotment Association and a copy, certified by the Secretary, is received by the Bank.</p>	
	<p><u>AOB</u></p> <p>None</p>	
8.	<p><u>Date of next meeting</u></p> <p>Sat 25th Sept at 3.00pm in the Barn. Amy to chair. (To include preparing for the AGM on the agenda).</p>	