

<b>Shepherd's Hill Allotment Association          Committee Meeting Draft Minutes          July 5<sup>th</sup> 2022</b>		
	<p><b>Present;</b> Juliet Mann, Jill Russell, Julie Yogasundram, Stephen Cushnir, Jo Sheehan, Annie Griffiths, Ian Potts</p> <p><b>Apologies:</b> Trevor Wyatt, Garry Doyland</p>	
1.	<p><b><u>Minutes of last meeting: accuracy</u></b></p> <p>Approved.</p>	
2.	<p><b><u>Matters arising</u></b></p> <p>Julie sent emails about JKW as discussed to Annabel, Alex Fraser and Emi, and received out of office replies from all three, but no further response. Has chased today.</p> <p>Annie contacted Russell Miller for more information but again no response.</p> <p>We have forwarded the email from Jenny Van Stroud requesting that she takes over the tenancy of 14B following Jon Van Stroud's death to Emi.</p> <p>Jill to remove Jon from the mailchimp database.</p>	JR
3.	<p><b><u>Maintenance</u></b></p> <p>Ian reported that the new drain is up and running and has cut the water collecting on the track by half but has not solved the problem. His and Garry's thinking now is that there's a leak underground near the water tank. Accessing the pipe is difficult as it's about 1 metre deep. So sorting out the drainage problem is still work in progress and for now we will wait to bring in the contractor to do the track work.</p> <p>Ian will ask the contractor if he can start work just on the Montenotte track. Post meeting note: Steve Day is happy to do the work but is busy until September.</p> <p>Ian has been doing some repair work on the chicken shed structure along with the new tenant, Kent.</p> <p>Julie spoke to Esther about the overgrown bee plot and checked if she would like a maintenance working party to help clear it. She's happy for her and Tom to have a go at clearing it first.</p> <p>Water tank taps – Annie will confirm with Richard Gledhill to ask</p>	IP/GD

	<p>Ray the plumber to give an estimate for the repairs needed.</p> <p>We need to set up a maintenance working party on the Montenotte herbaceous border. We will mention this in the 'the allotment needs you' email.</p> <p>Ian will get Richard the tree man to look at the willow that has died by the Barn. Post meeting note: Ian has arranged this; it'll cost about £200.</p> <p>Bruno wrote in to info@ about the saplings growing along the border with Shepherds Hill Gardens. A while ago Ian spoke to George Blakeley who coordinates regular working parties to maintain SHG and he's happy for them to help tackle the saplings. We'll make contact with them in the autumn and arrange a joint working party. Annie will feedback to Bruno (and mention about oversized fruit trees).</p>	<p>AG</p> <p>JR</p> <p>IP</p> <p>AG</p>
4.	<p><b><u>Site inspections/probationers and lettings</u></b></p> <p>Emi has issued 2 termination letters and will monitor for 4 months. He's planning another inspection at the end of the summer. We agreed to wait on re-letting the 3 plots currently vacant, assuming Emi inspects at the end of the summer, by which time we will likely have more to show.</p> <p>Plot 9B – we agreed to write to the tenant saying it's come to our notice that he has left London, and include a copy of the termination notice.</p> <p>Les Garner's friend who has been looking after Les' plot has written in to info@ asking if there might be any plots that would be more accessible to Les with his limited mobility. Julie will draft an email that we can respond to this request and other tenants in a similar situation who are no longer able to access or look after their own plots, suggesting that we see Plot 15 as a space that such tenants can access and enjoy.</p> <p>We discussed our original idea for Plot 15 perhaps including some 'micro plots' and/or raised beds that people who gave up their own plots could help with.</p>	<p>JY</p> <p>JY</p>
6.	<p><b><u>Trading Shed</u></b></p> <p>Annie reported that produce continues to fly off the shelves.</p> <p>We will re-start the food bank collection of excess produce that worked well last year. Annie to put crate by the Barn. Les is no</p>	<p>AG</p>

	<p>longer available to deliver the produce so we agreed to give a key to someone at the food bank and they will come and collect produce on a Tuesday late afternoon. We will put a message in the next newsletter.</p> <p>We discussed the £2 annual sub for using the trading shed. Some were in favour of abolishing it, others for keeping it. [did we make a decision??]</p>													
7.	<p><b><u>Communication</u></b></p> <ul style="list-style-type: none"> <li>• Watering advice.</li> <li>• Food bank donations</li> <li>• Reminder about overgrown paths</li> <li>• Reminder about securing netting to prevent birds getting trapped</li> </ul> <p>Jill circulated a revised draft of the 'the allotment needs you' email asking for people to volunteer. We will circulate this as a separate email.</p>	<p>JR</p> <p>JR</p>												
8.	<p><b><u>Barn events and Future plans</u></b></p> <table border="1" data-bbox="204 1088 1169 1720"> <tr> <td data-bbox="204 1088 687 1160">Wednesday 13<sup>th</sup> July 10.30 – 12.00</td> <td data-bbox="695 1088 1169 1160">Café at the Barn</td> </tr> <tr> <td data-bbox="204 1169 687 1384">Sunday 17<sup>th</sup> July 10 - 12</td> <td data-bbox="695 1169 1169 1384">Maintenance working party – all help welcome. Tidying the herbaceous border by the Montenotte gate. Bring secateurs and gloves. Tea and biscuits provided.</td> </tr> <tr> <td data-bbox="204 1393 687 1464">Sunday 24<sup>th</sup> July 1 – 2pm</td> <td data-bbox="695 1393 1169 1464">Lunch at the Barn (<i>Note: no discussion group this month</i>)</td> </tr> <tr> <td data-bbox="204 1473 687 1545">Sunday 7<sup>th</sup> August 10 – 12.00</td> <td data-bbox="695 1473 1169 1545">Maintenance working party – all help welcome</td> </tr> <tr> <td data-bbox="204 1554 687 1644">Wednesday 10<sup>th</sup> August 3.00 – 4.30</td> <td data-bbox="695 1554 1169 1644">Afternoon tea at the Barn (<i>Note: we are trialling afternoon tea instead of morning coffee</i>)</td> </tr> <tr> <td data-bbox="204 1653 687 1720">Sunday 21<sup>st</sup> August 12.00 – 2.00</td> <td data-bbox="695 1653 1169 1720">Discussion group (12.00 – 1.00) and lunch (1.00 – 2.00)</td> </tr> </table> <p>Juliet to ask Esther whether she will do a session about bees. Post meeting note: Esther will do the August 21<sup>st</sup> date.</p> <p>We discussed other possible future events:</p> <ul style="list-style-type: none"> <li>• Some sort of book club focused on gardening books</li> <li>• Drawing for an hour....</li> </ul>	Wednesday 13 <sup>th</sup> July 10.30 – 12.00	Café at the Barn	Sunday 17 <sup>th</sup> July 10 - 12	Maintenance working party – all help welcome. Tidying the herbaceous border by the Montenotte gate. Bring secateurs and gloves. Tea and biscuits provided.	Sunday 24 <sup>th</sup> July 1 – 2pm	Lunch at the Barn ( <i>Note: no discussion group this month</i> )	Sunday 7 <sup>th</sup> August 10 – 12.00	Maintenance working party – all help welcome	Wednesday 10 <sup>th</sup> August 3.00 – 4.30	Afternoon tea at the Barn ( <i>Note: we are trialling afternoon tea instead of morning coffee</i> )	Sunday 21 <sup>st</sup> August 12.00 – 2.00	Discussion group (12.00 – 1.00) and lunch (1.00 – 2.00)	<p>JM</p>
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	<ul style="list-style-type: none"> <li>• What's involved in having a compostable toilet on site! (John Wilkinson from Ally Pally)</li> <li>• Tracey had written in to info@ suggesting first aid training.</li> </ul>	
9.	<p><b><u>Finance</u></b></p> <p>Jo will circulate a report for April, May and June.</p> <p>She has liaised with Emi about payment of our annual grant into our new bank account.</p> <p>We will encourage people to pay by card in the trading shed – Jill to post on the trading shed Whatsapp group.</p>	<p>JS</p> <p>JR</p>
10.	<p><b><u>Allotment Forum</u></b></p> <p>The Forum has a meeting scheduled Sat 30<sup>th</sup> July. Juliet will attend.</p>	<p>JM</p>
11.	<p><b><u>AOB</u></b></p> <p>None.</p>	
12.	<p><b><u>Date of next meeting</u></b></p> <p>Thurs 1<sup>st</sup> Sept 6.00pm. Chair?</p>	