

Shepherd's Hill Allotment Association Committee Meeting Minutes 24th June 2024		
	<p>Present; Juliet Mann, Jill Russell, Ian Potts, Garry Doyland, Annie Griffiths, Julie Yogasundram</p> <p>Apologies: Trevor Wyatt</p>	
1.	<p><u>Minutes of last meeting: accuracy</u></p> <p>No corrections. Minutes approved.</p>	
2.	<p><u>Matters arising</u></p> <p>Julie has shared the waiting list with Jill so two members now have a copy.</p> <p>Julie to send follow up email about 14A.</p>	JY
3.	<p><u>Maintenance</u></p> <p>Ian and Garry have finished the work at Queens Wood gate, putting in new fence posts and some barbed wire on top, with warning signs about the barbed wire. They also repaired the gate. The committee thanked them for their hard work.</p> <p>We discussed the sequencing of the priority maintenance jobs, in particular the Montenotte Rd track.</p> <p>We agreed that it's not sustainable to continue to handle trading shed deliveries in the way we are having to do it at the moment, with using our cars to transfer bags of manure etc. from Montenotte Rd to the trading shed. Annie and Liz will continue to research whether we can use a supplier that guarantees delivering with a smaller track that can get along the track (Thompsons??).</p> <p>Garry offered to look at whether it's feasible for him to project manage a DIY solution for the track repair in the short term (before we decide what to do about rebuilding the trading shed). Will bring something to the next meeting, including photos/drawings.</p> <p>Another priority is improving the security behind Plot 86 as this is where intruders are getting in. But first the rubbish on 86 needs to be removed, and we agreed that some Committee members should have a look to assess the best way forward, including possibly a letter to the tenant.</p> <p>We agreed that if possible we should try and make use of the Acciona volunteers again to help with these maintenance tasks.</p>	<p>AG/LD</p> <p>GD</p>

	Jo and Jill will get together to think about the next lottery application, and what this should focus on, and the timing.	JR/JS
5.	<p><u>Site inspections/probationers and lettings</u></p> <p>Following the last site inspection 5 NCNs were issued and 4 nudge letters. The nudge letters have been effective in nudging tenants! One of the tenants issued with an NCN has been given more time, the other four will receive termination notices on 10th July. In addition, we currently have four plots to let now.</p> <p>Julie will give an update report on the waiting list.</p>	JY
5.	<p><u>Trading shed</u></p> <p>We had a huge delivery last week, which involved a team of volunteers ferrying the load between the top of Montenotte Rd and the trading shed. Thanks to all who helped. We will limit tenants to two sacks of compost and manure.</p>	
6.	<p><u>Communication</u></p> <p>For next newsletter:</p> <ul style="list-style-type: none"> • Letter of thanks from Harington for our donation. • Info on food bank donations. • Reminder to cut back brambles and anything overhanging the path. • Repeat reminder about not using weedkillers containing glyphosate • Info on Highgate and Muswell Hill horticultural shows • Dates for the diary <p>We'd forwarded the email we received from local residents about 'Keep Crouch End Playing Field Open' to all tenants, to keep them informed of the proposal to develop the playing field into a sports facility. Before deciding if we want to send a committee response we agreed we need more information, both from Highgate Wood School, and the cricket clubs. Jo will write to the headteacher at HWS, and Jill to send a reminder to Andy Newton at Highgate Cricket Club, asking what consultation is planned.</p> <p>Neville offered to set up a SHA Instagram account.</p> <p>Jo will look into getting a plastic folder where we can leave copies of the newsletter outside the Barn and trading shed.</p>	<p>JS</p> <p>JR</p> <p>NY</p> <p>JS</p>
7.	<p><u>Barn events and Future plans</u></p> <p>Dates:</p>	

	<p>10th July coffee morning 28th July – discussion and lunch (salads) 17th Nov – winter warmer (12-2)</p>	
8.	<p><u>Finance</u></p> <p>Jo presented a finance report with accounts to the end of May 24.</p>	
9.	<p><u>Allotment Forum</u></p> <p>Juliet will attend the next meeting.</p>	
11.	<p><u>AOB</u></p> <p>??</p>	
12.	<p><u>Date of next meeting</u></p> <p>30th July 2pm – Annie to chair.</p>	

Maintenance Work for 2024

Turn on water - check for problems.

Repair of Track at main entrance

Repair of fence at Queens Wood

Improve main path through the site - on going project.

Repair door to Trading Shed

Make compost bins out of pallets for the community garden

Finish pruning old apple trees at Wood Vale gate and on community plot

Empty drainage catchment tank of silt.

Bod paving for track up from the WV car.

Barn maintenance:

Repair guttering at front.

Improve drain at front of the veranda

Improve drainage at the west side of the building – not been right since that area was dug up by the electricity company.

Install guttering at rear of the Barn

Tidy the area over looked by the kitchen window, where all the cement mixer is stored.

Quotes from Julio for Montenotte track

Quote no1

MOT.	£350
Metal reinforcement.	£2,610
Wooden gravo boards.	£460
2x2.	£320
Screws.	£60
Wire for the mesh.	£12
Concrete + pump.	£3,700
Pipes.	£60
Canal for water on the top.	£1,000
Total materials.	£8,572
Labour:	£7,800
Total job:	£16,372

Quote no2

Hard core.	£800
Ballast +cement	£2800
Mesh.	£460
Frame + screws.	£510
Pipes.	£60
Total materials :	£4,630
Labour:	£5,000
Total job:	£9,630

Quote no3 Cheapest way

Hard core.	£600
Landfill pipe.	£360
Membrane.	£160
Shingle.	£600
Ballast+cement.	£1,150
Metal mesh.	£160
Total materials:	£3,030
Labour:	£4,000
Total job:	£7,030

