

Shepherd's Hill Allotment Association Committee Meeting Minutes 30th July 2024		
	<p>Present; Juliet Mann, Jill Russell, Ian Potts, Garry Doyland, Annie Griffiths, Trevor Wyatt, Nevil Yildiz</p> <p>Apologies: Julie Yogasundram</p>	
1.	<p><u>Minutes of last meeting: accuracy</u></p> <p>No corrections. Minutes approved.</p>	
2.	<p><u>Matters arising</u></p> <p>Annie and Liz continue to research the best suppliers for Trading Shed supplies. Thompsons are good in that they can deliver in smaller trucks but don't supply a full range of what we want to order.</p> <p>Jo had written to Patrick Cozier, the headteacher at Highgate Wood, expressing interest in us being consulted about the proposal to turn the playing field into a formal sports facility. He has suggested a meeting to discuss the plans and answer questions. We will try and get a meeting in early September to which we can invite all interested tenants.</p>	<p>AG/LD</p> <p>JS</p>
3.	<p><u>Maintenance</u></p> <p>Ian has changed the bolt on the Montenotte Rd gate lock.</p> <p>The leak on the water trough by 76A needs fixing.</p> <p>Following the damage to the trading shed roof from the fallen oak tree, NFU insurance company has requested quotes for repairs from two builders.</p> <p>Ian will take this forward. The quotes need to specify the costs of repairing the roof/doors/sides together with any associated repair work that needs to accompany these repairs to ensure that the whole building is structurally sound and safe following the tree damage.</p> <p>Depending on advice from the builders, and the response from the insurers, we may want to consider an alternative to repairing, which would involve dismantling the existing building, taking away the old concrete base, laying a new base, ready for installation of a supplied shed. Ian had obtained some initial quotes for a supplied and installed new shed, based on a shed 6m wide by 7m deep and 2.4m at the eaves, including roof skylights, two windows to the</p>	<p>IP</p> <p>IP</p>

	<p>south side, a double door at the front, rain water guttering all round. Quotes varied from £7,400 to more than double. We need to ascertain the costs for this work which includes dismantling and removal of the existing structure and preparing the necessary foundations for a new shed. Ian will ask the builders quoting for repairs to give us an estimate for removal and preparation of a new Trading Shed.</p> <p>Once we have this information, we can agree how we wish to proceed and liaise with NFU accordingly.</p> <p>Jill to write to Victoria and Alex at Haringey to chase them on making good the boundary fence damaged by the fallen tree, and to ask them to assure us that safety checks have been carried out on the remaining part of the oak tree that fell, and the other oak tree overhanging Plot 16.</p> <p>Annie reported a good turn out last month to help weed and tidy Plot 15, and another one is planned for the café at the Barn morning on 14th August.</p>	<p>JS</p> <p>JR</p>
5.	<p><u>Site inspections/probationers and lettings</u></p> <p>Since the last meeting 4 plots have been let, and we currently have another 4 that are being shown to those at the top of the waiting list.</p> <p>We noted that for those deciding their plots are too much for them to continue to work them, Plot 15 provides an opportunity to stay involved with and contribute to the allotment community.</p> <p>We agreed to use the suggested wording that Haringey has circulated about site inspections and making sure plots are 'inspection-ready' in the next newsletter. The hope is that this may pre-empt having to send 'nudge letters' at a later date.</p>	<p>JR</p>
5.	<p><u>Trading shed</u></p> <p>Following the tree damage to the roof, we asked Haringey to instruct an asbestos specialist company to check that there is no asbestos in the roof. They came and took samples for a lab inspection and reported back that there is no evidence of asbestos.</p> <p>As a temporary measure we have put a tarpaulin over the roof for protection. The plan is now to re-open the shed on Sundays, and to run down the stock as much as possible before essential repairs/rebuilding begins.</p>	
6.	<p><u>Communication</u></p>	

	<ul style="list-style-type: none"> • Trading shed opening update • Working party to tidy up communal composting plot (Sunday 4th Aug) • Thefts of produce – stay vigilant • Plot 15 tidy up 14th August • Reminder about making sure plots are inspection-ready • SHA on Instagram • Dates for the diary <p>Our thanks to Nevil for creating an Instagram account for SHA.</p> <p>We need to make more detailed signs for plot 83 to ensure people using it are leaving their waste in the right place.</p>	<p>JR</p> <p>IP?</p>
7.	<p><u>Barn events and Future plans</u></p> <p>Café at the Barn: 14th August Discussion and lunch (with focus on no-dig) Sunday 25th August Café at the Barn: 11th September Discussion and lunch: Sunday 22nd Sept</p> <p>Garry to organise a bridge session.</p>	<p>GD</p>
8.	<p><u>Finance</u></p> <p>Jo presented her financial report. The annual grant from Haringey has been received. Resources available as at 29 July are £20,549.</p>	
9.	<p><u>Allotment Forum</u></p> <p>Juliet reported back from the latest Forum meeting. She had raised a query following a suggestion from a plot holder that we consider offering a plot to a local community group. Alex mentioned a number of organised community groups in the borough including Edible Landscapes based in Finsbury Park, and Living Under One Sun project. At the Forum it was felt that organised community groups could apply for an allotment but not have priority over others on the waiting list.</p> <p>We agreed to publicise local community groups to do with food growing in our newsletters.</p>	<p>JR</p>
11.	<p><u>AOB</u></p> <p>Annie and Juliet to plan a scarecrow competition for next Spring.</p> <p>Juliet and Jill had been through Haringey's and our own databases of tenants to cross check for accuracy.</p>	<p>AG/JM</p>

12.	Date of next meeting Tues 10 th Sept 2pm – Annie to chair.	
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Maintenance Work for 2024

Turn on water - check for problems.

Repair of Track at main entrance

Repair of fence at Queens Wood

Improve main path through the site - on going project.

Repair door to Trading Shed

Make compost bins out of pallets for the community garden

Finish pruning old apple trees at Wood Vale gate and on community plot

Empty drainage catchment tank of silt.

Bod paving for track up from the WV car.

Barn maintenance:

Repair guttering at front.

Improve drain at front of the veranda

Improve drainage at the west side of the building – not been right since that area was dug up by the electricity company.

Install guttering at rear of the Barn

Tidy the area over looked by the kitchen window, where all the cement mixer is stored.

Quotes from Julio for Montenotte track

Quote no1

MOT.	£350
Metal reinforcement.	£2,610
Wooden gravo boards.	£460
2x2.	£320
Screws.	£60
Wire for the mesh.	£12
Concrete + pump.	£3,700
Pipes.	£60
Canal for water on the top.	£1,000
Total materials.	£8,572
Labour:	£7,800
Total job:	£16,372

Quote no2

Hard core.	£800
Ballast +cement	£2800
Mesh.	£460
Frame + screws.	£510
Pipes.	£60
Total materials :	£4,630
Labour:	£5,000
Total job:	£9,630

Quote no3 Cheapest way

Hard core.	£600
Landfill pipe.	£360
Membrane.	£160
Shingle.	£600
Ballast+cement.	£1,150
Metal mesh.	£160
Total materials:	£3,030
Labour:	£4,000
Total job:	£7,030

