

<b>Shepherd's Hill Allotment Association Committee Meeting Minutes 19<sup>th</sup> November 2024</b>		
	<p><b>Present;</b> Juliet Mann, Jill Russell, Ian Potts, Garry Doyland, Annie Griffiths, Nevil Yildiz, Jo Sheehan.</p> <p><b>Apologies:</b> Julie Yogasundram, Trevor Wyatt</p>	
1.	<p><b><u>Minutes of last meeting: accuracy</u></b></p> <p>No corrections. Minutes approved, both of October 22<sup>nd</sup> and Nov 5<sup>th</sup> meetings (the latter specifically to discuss the replacing of the trading shed).</p>	
2.	<p><b><u>Matters arising</u></b></p> <p>Jill is going through the documents on our website to update re. the bonfire ban and any other updates needed. She will circulate before the next meeting.</p> <p>Jo has written to Patrick Cozier to ask for any update re. the plans for the playing field. Post meeting note: PC replied indicating there is no update at present ( "Things have paused somewhat as we are currently dealing with some queries and challenges that are taking all the time and focus") and suggested a meeting in Jan/Feb.</p>	<p>JR</p> <p>JS</p>
3.	<p><b><u>Maintenance</u></b></p> <p><u>Trading shed:</u> Ian circulated a drawing from Secure Garages of the proposed building. We discussed the pros and cons of a pent v ridge roof and agreed to go with a ridge roof. The base will be slightly bigger than existing.</p> <p>Ian will check the following with Secure Garages: whether the bar below the doors at ground level could be a trip hazard, and that the windows open. Next step then is to put in an order with deposit, allowing 6 – 8 weeks for delivery.</p> <p>Ian to check with Tim: whether he wants to use the generator; needs a portalo, and confirm final price (including for slightly bigger base), and agree for any additional work to come back to the committee for approval.</p> <p>Annie and Ian to look through IKEA catalogue to order shelving, etc.</p> <p>Tim aims to start work in early January, and depending on weather conditions, we'll aim for delivery of the new shed early Feb.</p> <p>The committee thanked Ian for all his hard work researching the</p>	<p>IP</p> <p>IP</p> <p>IP/AG</p>

	<p>new shed.</p> <p><u>Other maintenance tasks:</u> The hardcore has worked well on improving the Montenotte Rd track. There's still a few more places to fill, will do this at next working party.</p> <p>The last working party also put hardcore on the slope up to the communal composting plot, much improving the path.</p> <p>The dead apple tree on communal plot has come down. Also the dead ash, and the live ash that was leaning into the car park.</p> <p>There's more work to be done in the future on the path between plots along from the small car park going up to the site with the caravan.</p>	
5.	<p><b><u>Site inspections/probationers and lettings</u></b></p> <p>We discussed Julie's report on the waiting list. The list is currently 78 people, 5 of whom are already contacted for lettings. Of the 78, 34 are on the deferred list, leaving what could be described as 39 active on the waiting list. The waiting time has come down considerably with the latest lettings going to people who signed up to the list in January 2022.</p> <p>We agreed to not contact people on the deferred list for an update as this will create extra work for us; it's up to those people to contact us as and when.</p> <p>We agreed to continue with our policy of opening up the waiting list in January to allow on roughly the same number as people as plots let in the previous year. Post meeting note: we have so far let 13 plots this year, plus we have 5 probationers, and another 2 – 3 terminations just in. So we could admit 20 to the waiting list in January (same as last year). In addition to those we accepted onto the waiting list in January, during the year we have had about 20 enquiries about joining the waiting list.</p> <p>Jill to update information about waiting list on our website to say we will open it at 12 noon on Sunday 5<sup>th</sup> January, and change the auto-response message.</p> <p>We have recently let the plot with the old caravan on. We agreed to help the new tenants get rid of the caravan; Juliet to ask Tim to quote to dismantle and remove.</p>	<p>JR</p> <p>JM</p>
5.	<p><b><u>Trading shed</u></b></p>	

	We will open the trading shed for the last time before works being on Sunday 24 <sup>th</sup> November. Post meeting note: Because of the high winds we decided not to open it on the 24 <sup>th</sup> . Annie will open it on 1 <sup>st</sup> December instead.	AG
6.	<p><b><u>Communication</u></b></p> <ul style="list-style-type: none"> <li>• Thanks re. winter warmer, and money raised.</li> <li>• Maintenance working party: Sunday 1st December.</li> <li>• Trading shed open one last time 1<sup>st</sup> Dec. Update on new plans</li> <li>• Reminder about bonfire ban</li> <li>• Reminder to give notice if wanting to give up plot by 1<sup>st</sup> Dec</li> <li>• We're still taking potato orders</li> <li>• No café or lunch in December. Jan dates</li> <li>• Bridge dates. Plus paintings and books for sale.</li> <li>• Be alert about security – recent spate of break-ins at other sites.</li> </ul>	JR
7.	<p><b><u>Barn events and Future plans</u></b></p> <p>We took an amazing £1,272 at the winter warmer. A fantastic turn out, including people from outside the site. Note for next year: more soup!</p> <p>Future dates:          Bridge: Tues 3<sup>rd</sup> Dec 10.30am Fri 20<sup>th</sup> Dec 2pm          Maintenance working party 1<sup>st</sup> Dec          Jan events: Café 8<sup>th</sup> Jan; Barn café/lunch Sun 26<sup>th</sup> Jan          Potato day: 9<sup>th</sup> Feb</p>	
8.	<p><b><u>Finance</u></b></p> <p>We've received money from the insurance company for the claim for repairing the trading shed (£4,500 minus £50 excess).</p> <p>Jo noted that we should probably increase the total sum we are insured for. She will discuss with insurance company.</p>	JS
9.	<p><b><u>Allotment Forum</u></b></p> <p>Jill to forward the latest HAF minutes to all. And the email about the recent break-in at Wolves Lane.</p>	JR
11.	<p><b><u>AOB</u></b></p> <p>None</p>	
12.	<b><u>Date of next meeting</u></b>	

	Tuesday 14 <sup>th</sup> Jan 2pm. Garry to chair.	
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