

	<p align="center"><b>Shepherd's Hill Allotment Association</b>  <b>Committee Meeting Minutes</b>  <b>Draft minutes 18<sup>th</sup> August 2025</b></p>	
	<p><b>Present;</b> Juliet Mann, Jill Russell, Nevil Yildiz, Julie Yogasundram, Jo Sheehan, Liz Denver, Garry Doyland, Annie Griffiths, Ian Potts.</p> <p><b>Apologies:</b> Trevor Wyatt</p>	
1.	<p><b><u>Minutes of last meeting: accuracy</u></b></p> <p>No amendments. Minutes approved.</p>	
2.	<p><b><u>Matters arising</u></b></p> <p>Action from previous minutes: We agreed to send Victoria the drawing and estimated cost for repairing the fence damaged by the fallen tree. Jill to send. Estimated cost is £1,350.00.</p> <p>Julie and Nev met with the probation officer about having volunteers on site. There are a number of issues we would need to discuss further/resolve (supervision of work, toilet access, etc.) Julie will write up minutes from the meeting and circulate, for further discussion.</p>	<p>JR</p> <p>JY</p>
3.	<p><b><u>Maintenance</u></b></p> <p>Ian had repaired a water trough that was leaking. We also noted there was a leak from the water trough by Plot XX. Ian to look at this. Post meeting note: someone with a tenant nearby fixed this whilst we were looking at it!</p> <p>Plot 8A has an overgrown bay tree on it. Juliet has had 3 potential new plot holders turn it down. Jill who has the plot next door has cleared some of the brambles and branches from the plot that are encroaching on her plot. We agreed to pay to have the bay tree cut down, and the cuttings, along with the cut brambles and branches removed. Juliet confident she will then be able to let the plot.</p> <p>We will discuss the provision of a toilet at our next meeting.</p>	<p>IP</p>
4.	<p><b><u>Site inspections/probationers and lettings</u></b></p> <p>We have two probationers, and then just plot 8A to let.</p> <p>The next inspection will be in the autumn – to put in next newsletter.</p>	
5.	<p><b><u>Trading shed</u></b></p>	

	<p>Annie and Liz reported that deliveries are still causing a real headache – the haulage company turns up in trucks too big to get on to site, and so deliveries have to be brought from Montenotte Road. So far Liz' researches haven't come up with a viable alternative, other companies are much more expensive and would put up prices four-fold at least. She is going to see what she can negotiate with Thompsons.</p> <p>Ian had hoped to purchase a solar fan for the trading shed for the hot weather, but all are sold out! Will try for one next year.</p> <p>It was agreed that having notice boards, both outside and inside the trading shed would be useful. On the outside one we could have a site map, also up to date information about opening hours etc. On the inside one it'd be a good place to put information about products sold. In the Barn we will put up names and photos of committee members.</p>	<p>LD</p> <p>IP</p> <p>IP? AG</p>
6.	<p><b><u>Communication</u></b></p> <ul style="list-style-type: none"> <li>• Dates for the diary</li> <li>• Advance notice of autumn site inspection. Reminder to make sure your plot is clearly numbered.</li> <li>• If you want to circulate a notice please write in to info@; only committee members should put up notices on site.</li> <li>• Include the image of the watering poster that Liz sent.</li> <li>• Emergency information</li> <li>• Maintenance working party special</li> <li>• Messages from plot holders (from Colin about cider group, and Jill Morell's request for pond advice)</li> </ul>	
7.	<p><b><u>Barn events and Future plans</u></b></p> <ul style="list-style-type: none"> <li>• Sunday 24<sup>th</sup> August 12.00: Barn discussion group followed by lunch at 1.00. Neville will give some tips on composting.</li> <li>• Sunday 31<sup>st</sup> August: maintenance working party: special focus on the green composting area</li> <li>• Wed 10<sup>th</sup> September: Café at the Barn</li> <li>• Sunday 28<sup>th</sup> September: Esther's bee talk and lunch.</li> </ul> <p>Future dates:</p> <ul style="list-style-type: none"> <li>• Winter warmer: Sunday 30<sup>th</sup> November 12-3</li> <li>• AGM: April 26<sup>th</sup> 12.00</li> <li>• Potato day: 15<sup>th</sup> Feb (provisional, don't advertise yet)</li> <li>• Plant sale – 10<sup>th</sup> or 17<sup>th</sup> May (provisional, don't advertise yet)</li> </ul> <p>Centenary plans: Jill and Julie to meet to go through current suggestions and draw up a timetable/action plan.</p>	<p>JR/JY</p>

	Jill reported that she is planning to write a short history of the site, that could be printed as a pamphlet. She and Ian have been to Haringey archives at Bruce Castle and are going to visit the Hornsey Historical Society to see what relevant material is there, for both Ian's film and for a pamphlet on the history.	
8.	<p><b><u>Finance</u></b></p> <p>Jo to produce a report for the end of September.</p> <p>We have received our annual maintenance grant from Haringey.</p> <p>We currently have £22K resources.</p>	
9.	<p><b><u>Allotment Forum</u></b></p> <p>Juliet reported from the HAF that all sites had experienced some problems with invoicing. Most have been active in chasing 'non-payers'.</p> <p>From next year Haringey plan to change the invoicing date from January to April to coincide with the fiscal year. Once we have confirmation of this we will give advance warning to plot holders. The other change is that tenants will be charged for their 3 month probation period.</p>	
11.	<p><b><u>AOB</u></b></p> <p>None.</p>	JY/IP
12.	<p><b><u>Date of next meeting</u></b></p> <p>Tuesday 23<sup>rd</sup> September 5pm. Liz to chair</p>	