	Shepherd's Hill Allotment Association **Committee Meeting Minutes** **Draft minutes 22nd September 2026**	
	Present; Juliet Mann, Jill Russell, Annie Griffiths, Julie Yogasundram, Jo Sheehan, Ian Potts. **Apologies:** Trevor Wyatt, Nevil Yildiz, Liz Denver, Garry Doyland, Stephanie Zonca, Shazia Sardar.	
1.	**Minutes of last meeting: accuracy** No corrections. Minutes approved.	
2.	**Matters arising** Jill reminded Victoria about the willow tree overhanging the Montenotte Rd track and adjacent plots, which Haringey has agreed to cut down. Victoria's response: "Alex said this tree will be dealt with in November. The tree has been looked at and there is no immediate action required." Jill also logged a request for the tree service to look at the Eucalyptus. Garry to look into getting tarpaulins to provide more shade at events next summer. We thanked Annie and Juliet for organising the smart new banner on the Montenotte Road gate.	GD
3.	**Maintenance** Toilet Ian had met with John the architect and also obtained an estimate from Tim for a self-build, running water toilet. The estimate was £12K. There would also be additional annual costs in getting the tank to be emptied. Overall, his view is that the Woo Woo Kazuba waterless toilet would be the simpler option, with minimal long term running costs. Jill, Liz and Annie had visited Halliwick allotments in Barnet, who have the Kazuba KL2 Accessible and another Woo Woo smaller toilet. They also recommended the Kazuba KL2. The Kazuba KL2 Accessible costs £12,295 + VAT, with installation estimated at £3,500 +VAT, so a total of £18,954.	

	We agreed that we would apply for a Lottery Community Fund grant, requesting matched funding. We will need to ensure we demonstrate what other demands we have on the money in our bank account – maintenance costs etc. Jill to produce a first draft of the application, to circulate to committee members, and also get comments from Beth Brown and Natalie ?? Will aim to do by end October. We need to consider what we'lll do if we are unsuccessful in securing a grant. Would we consider a smaller, cheaper eco-toilet, which would not be fully accessible? To be discussed… Jill and Annie are meeting with the Woo Woo Kazuba guy and someone from the installation company on Friday 25th for them to advise on the best location. We will also ask them about how allotments dispose of the contents of the dehydrated solids tray and what is recommended. Jill has received a reply from Haringey planning, indicating that planning permission is not required for the Kazuba, but asking us to confirm the location, and also get consent from Shepherds Cot. Jill will forward the email from Planning. We will need to think carefully about cleaning and how best to organise/ensure it happens. <u>Water troughs</u> Ian has changed 2 leaky ball valves. He has discovered a leak in the ground by one tank, which requires digging a deep hole to get to and is a big and difficult job. Gary Sycamore has also reported a similar leak on a trough on his plot. We agreed that Ian should get quotes for a plumber to help/carry out this work. Ian also reported that the new drain by the side of the Barn is working very well. <u>Paths</u> The path by the Queens Wood gate has suffered badly in the heat, with the bod paving now very uneven. This needs work but will be easier to do when the ground is softer. <u>Communal Compost area</u>. Liz sent in the following report: Nev, myself and Steve had a productive few hours on 13th September and transferred a lot of stuff from Bay 1 to Bay 3 where we have made a large heap with pipes, to hopefully speed up the composting process. The plan next is to: 1. Try and hire a tree shredder	JR JR/AG JR IP

	2. Start on emptying Bay 4 where the compost should be now ready. We need to encourage more people to come to the working party groups, so spread the word. We agreed to spend money on getting 3 new noticeboards as the existing ones are in a bad state of repair. Ian to organise. Need to keep on the agenda that mending the fence by the woodchip bays and track is still an outstanding task.	 IP GD
5.	**Site inspections/probationers and lettings** Juliet reported that there is just one plot shortly becoming available. The site inspection is due this autumn.	
6.	**Trading shed** Nothing to update.	
7.	**Communication with plot holders** Items for the next newsletter: • Thank everyone for the successful produce show, particularly Juliet and judges (Gary and Ruth Pavey). • Remind tenants about the terms of our insurance - only locked sheds can be considered as part of insurance claim. Our advice is not to leave anything valuable in your shed. • Reminder to let us know if anyone would like to join the Barn Events WhatsApp group. • Reminder that if thinking of giving up your plot to do so by the end of November. • Reminder that we need volunteers for the communal compost area. • Dates for the diary.	 JR
8.	**Barn events and Future plans** We confirmed the arrangements for tickets for the screenings of Ian's film. Annie is producing a list, including the complimentary tickets to some invited guests and will organise selling tickets on two (or possibly three) forthcoming Sundays. Julie and Jill updated on the progress of the cookbook, which is at the final proof stage. We have 51 recipes, each one on a double page spread with photos, mostly taken by the testers. We agreed to get 250 copies printed, with £2/copy going to the Hornsey food bank.	 AG

	Will agreed to wait until we have the printed copies to decide how much the book will cost. We will launch the book at the Winter Warmer on November 29th. Potato day next year will be on 14th February. Annie to send Jill details for an email of how to order etc. Other dates: Café – 14th October Barn lunch – 1st November Café – 11th November	AG
9.	**Finance** Nothing to report.	
10.	**Allotment Forum** Nothing to report.	
11.	**AOB** None.	
12.	**Date of next meeting** Tuesday 3rd November at 2pm.	