	Shepherd's Hill Allotment Association Committee Meeting Minutes 20/04/2018	
	Present ; Annie Griffiths, Julie Yogasundram (chair), Lynn Malloy (minutes), Trevor Wyatt, Juliet Mann, Ian Potts, Gary Sycamore, Julia Grant, Esther Coles	
1.	Minutes of last meeting. Agreed	
2.	 Matters arising Julie & Annie to tackle issues with MailChimp To carry over task from last meeting; Julie and Annie to contact tenants who aren't on the mailing list Lynn to circulate to committee the Trading Shed draft role descriptions, for comments at next meeting Dumping of green and other waste across the site continues. To be addressed in next site email, committee to take photographs To carry over from last meeting; Tenants Handbook to be sent as an attachment with next site email 	JY. AG JY. AG LM JY. AG
	AGENDA	Action
3.	 Feedback from Haringey Allotment Forum Attended by Ian and Juliet Training on the new data protection law to be delivered by Haringey Council in June No progress on recruitment to new allotment officer post. Julie to contact Haringey Allotment Officer regards site inspections 	JΥ
4.	Site Inspections Trevor to log actions discussed in the meeting and circulate to committee	TW
5.	Trading Shed Nil to report	
6.	 Maintenance To circulate details in site email of contractor who tenants could employ (individually or collectively) to remove/recycle waste from their plot. Bodpave has been completed at the Queens Wood end of the main path. Looks great. Shoring up of main path has started. Ian to continue during quieter times. 	AG
	 Orchard grass at WoodVale gate has had first cut of the year April working party to tackle woodchip pile in Trading shed yard 	IP

	 Lynn to contact tree surgeon who delivers chips regards chipping wood waste from plot 15 	GS. IP
		LM
7.	Communication with tenants Julie to draft email to send out to all tenants to re-establish permission to hold personal data	JY
8.	Probationers and lettings	
	Currently three vacant plots being shown to prospective probationers.	TW. JM
9.	Future Plans	
	1. Plot 15	
	lan to contact the three adjacent plot holders	IP
	No more immediate tree work	
	Poster being designed, to also display this on plot 15	IP
	Annie and Julie to discuss options for comments page on the	
	·	AG. JY
	website with Charlie.	AG. 31
	To discuss with Charlie resending to all tenants an invitation to 'sign	AG. JY
	up' to the website.	AG. Ji
	2. Plot 83b	
	To leave discussing options until October	
	3. 2018 Coach Trip organised by Alexandra Palace Allotments Committee	
	Details to be circulated in next SHAA site email	
	Julie to liaise with APAA committee	JY
	Committee to take to SHAA AGM in the autumn	
	Committee to take to Shaa Adwi in the autumn	
	4. Plant Sale	
	Annie coordinating, info being sent out in next site email	AG
10.	Finance Matters	
	 Nick has prepared draft end of year accounts. 	
	Lynn to contact Nick regards small amendments.	LM
	Julie to circulate RHS insurance schedule	JY
11.	AOB NO	
12	Nil	
12.	Date of next meeting	
	4.00pm Friday 25 th May at Annie's	
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