	Shepherd's Hill Allotment Association Committee Meeting Minutes 20 th April 2020 by Zoom	
	Present ; Juliet Mann, Ian Potts, Annie Griffiths, Jill Russell, Trevor Wyatt, Julie Yogasandram.	
	Apologies Nick Finlay, Gary Sycamore	
1.	Minutes of last meeting: points of accuracy	
	None. Approved.	
2.	Matters arising	
	Thanks to both Hannah and Annie, who have planted out the remaining potatoes from the Trading Shed on the upper part of plot 15.	
	Our bank account does not have the facility for online payments.	
	A tree surgeon is coming to the site this Thursday to assess the fallen poplar tree. Ian to meet him.	IP
	The water supply at the Montenotte end of the site was sorted out without needing to use Thames Water.	
3.	Site inspections	
	We will contact Emi to ask him to write formally to a tenant who has moved away from the area. And we will ask for the key from the people who have apparently been caretaking the plot.	AG
4.	Trading Shed	
	Annie will meet (at a safe distance) with Peter Campbell to pick up tables from Ally Pally and will put in store shed. These will be useful when we have the community building.	AG
	We thanked Annie, on behalf of all tenants, for arranging to safely sell from the trading shed. Tenants can write into info@ if there is something they specifically need. Stock is running low, but there's still quite a bit available.	
	We will also inform tenants in newsletter of other possible places for buying supplies.	JR
5.	Maintenance	
	lan is liaising with tree surgeon (aբ above).	

	lan would like to handover responsibility for water maintenance issues. We will ask for volunteers in the next newsletter.	JR
6.	Communication	
	Items for newsletter:	JR
	 A reminder about not dumping rubbish on the site – ever. A reminder about not using noisy tools after 1.00pm on weekends. 	
	 A reminder about closing the gates immediately after entering the site. 	
	Thank everyone for following the guidance. The strength of the strength	
	 Trading shed update (as above) Possibility of some sort of 'safe plant sale' in the future. 	
7.	Probationers and lettings	
	Four probationers all approved. We have no more plots to let.	
8.	Future Plans	
	lan had produced a sketch to start a conversation about the landscaping of plot 15, particularly the upper part of the plot.	
	AP have a community polytunnel for growing things for their plant sale. Do we want to have one on the plot? Annie will talk with Peter Campbell to find out more.	AG
	We agreed that we need a group of interested tenants to take forward this part of the project.	
	As a first step, before consulting more widely, we agreed to consult with tenants who have nearby plots, to get their views and ideas and any concerns they have. Annie to email.	AG
9.	<u>Finance</u>	
	Julie will remind Nick about preparing the end of year accounts. And will let Annie know if stock take is needed.	JY
10.	Allotment Forum	
	None	
11.	AOB	
	None	

12.	Date of next meeting	
	Julie to chair 26 th May 3.00pm	